

### Sample Job Description

**TITLE OF POSITION:** Functional Family Therapist

**IMMEDIATE SUPERVISOR:** Director of Functional Family Therapy Programs

**SUMMARY OF RESPONSIBILITIES:** The implementation site uses the Functional Family Therapy (FFT) modality with (target population(s) – (each) with its own referral and reporting requirements. This program operates under the direction of the director FFT. The therapist will provide, at a minimum, weekly one-hour, home-based family therapy sessions to clients. Therapist will utilize the FFT model with families who have adolescents between the ages of 10 and 18. Therapist will be required to carry a caseload of 10 to 15 families, providing services anywhere from eight to 26 weeks. This position requires flexibility in hours to meet families when they are available.

**QUALIFICATIONS:**

1. Master's degree in social work, counseling, education or other relevant human service profession, with two years experience in children and family services
2. Ability and willingness to work with families in their own homes
3. Flexibility to work when the families are available to meet
4. Ability to work independently, as well as contribute to a team
5. Very good interpersonal/communication skills
6. Strong clinical skills
7. Ability to internalize and work within the FFT philosophy and model
8. Ability to work with adolescents
9. Ability to work with respect for cultural diversity
10. Ability to engage families who may not want the service
11. Ability to adapt and individualize program interventions to utilize family strengths and skills
12. Commitment to empowering families to solve their own problems
13. Belief in the capacity of people to grow and change
14. Ability to establish a mutually respectful relationship, in which the family is a full partner, empowered to solve their own problems
15. Ability to intervene decisively, when necessary, to protect family members
16. Ability to set appropriate boundaries and limits for best practice

**HOURS PER WEEK:** This is a full-time exempt salary position, utilizing a flex schedule.

**FUNCTIONS:**

1. Carry a caseload as assigned
2. Provide home-based FFT to families
3. Actively participate as part of the therapy team



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4. Assist families by actively referring them to appropriate services and supports
  5. Assist families with both clinical and concrete services
  6. Perform the basic accountability tasks related to the job, which include compiling and maintaining all necessary records
  7. Assist administrative staff in collection of information for program effectiveness
  8. Perform other duties as requested by your direct supervisor, the program director or the CEO
  9. Responds in a positive and respectful manner to diversity, among the agency's service population and staff

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
*Director of FFT Programs*

Approved By: \_\_\_\_\_ Date: \_\_\_\_\_  
*CEO*